**SPRINT #4**

**Sprint 4 daily meeting #1 - 23/05**

**-> Review meeting:**

Participants in today’s meeting are: Jaume Lopez (Product Owner/ Team member), Florin Bordei (Scrum Master/ Team member), David Le (Team member). Missing out without reasons: Kenneth Jensen.

Product Owner:

Opens the presentation reminding the team the goals that we wanted to achieve in the 3rd Sprint

Our goals were to work more efficient and to be more organized with work.

One team member has been missing, but the team managed to pull off with limited resources, as the Scrum Master has informed him.

Team:

The team presents the accomplished user stories by a live demonstration on the functionality and also covering most important aspects of the testing. Product owner asks for testing on some functions that were not presented, and everything works as it should.

New backlog items have been created as the Product Owner has a different vision on the requesting products for the warehouse, items have been added to the backlog. Product owner asked that a new functionality should be implemented: ability to delete non-active employees.

* **Planning meeting**

Five user stories have been selected for this Sprint, one of them being a new user story.

Team has confirmed its capacity and no current issues have been reported.

2 incomplete user stories from the backlog of Sprint #3 have been moved back to the Product Backlog for not optimal choosing, as they require another functionality, which has not been implemented.

**Sprint 4 daily meeting #2 - 24/05**

Yesterday the team accomplished the request item user story. Completed. Productivity was limited due to lack of resources: two team members missing.

For today: remove item from warehouse & remove item from HQ

Issues to report: a second day with limited resources, two team members are missing

Note: one of the missing team members has proposed in catching up with the work during the weekend. Goal is to finalize the sprint as planned.

**Sprint 4 daily meeting #3 - 27/05**

All team members are present and ready to finalize the Sprint. The absence of 2 members was covered by working at the weekend.

No issues to report.

**RETROSPECTIVE Meeting**

Scrum Master is giving the context for the meeting: what we have accomplished in this Sprint and what has been our goal to accomplish.

Jamie: “Making data from Data model go through server to database. Everything went fine but small modifications have been done on the methods from the data model but besides that everything was pretty fine”

Kenneth: Java doc and testing is completed. There was a problem to realize that Kenneth used the Stops

Florin: Analysis on backlog items and further research + Process Report + testing

Dave: Working on the View, making sure data gets forth and back, all finished and no issues + he made some restrictions on input and error message

Worked well in Sprint:

* Jamie: on this Sprint we focused more on analysis and Design before implementation and worked well so we shouldn’t underestimate
* Kenneth: we had a rush to code, and we realized that we needed more of Analysis and Design, we learnt from that
* Florin: to complete the ones said before, also the concept of being done has been successfully applied: analysis, design, code, testing & delivery.
* Dave: group improved cooperation and increased productivity

What needs improvement: cooperation, analysis

Solutions: Focus on analysis

Analysis: focus more on solid principles

Cooperation: communicate more, better planning of working days and hours, show up on time, announce cancellations

+ make more notes/ comments in the code when we make modifications //TODO:

* check TODO tab at the beginning of each day and not forget to remove them, if solved

Biggest impact: SOLID will have the highest impact

Apply SOLID principles based on the available literature

New user story has been added to the product backlog.